

Customer master data sheet *(Response necessary!)*

| | | |
|---|-------------------------|--|
| Company: | | |
| | Billing address: | Delivery address: <i>(if differing)</i> |
| Business owner: | | |
| Street name and nr.: | | |
| Zip code and city: | | |
| Telephone: | | |
| Contact person: | | |
| E-mail for order confirmation: | | |
| E-mail for bills: | | |
| Invoice dispatch:* ¹ | | |
| VAT identification number:* ² | | |
| Tax number: | | |
| Bank name: | | |
| IBAN: | | |
| BIC: | | |
| Method of payment:* ³ | | |
| Stay up to date! I would like to receive information and personalised offers on other products for advertising purposes* ⁴ (price lists, catalogues, promotions, etc.) via the following channel: | | |
| <div> <div>Place, Date</div> <div>Stamp/ Signature</div> </div> | | |

Legal notice & data protection notice see page two.

Please note the instructions for completing the form on page two.

Legal notice

You can revoke your consent at any time. Please let us know by fax or e-mail.

Note on data protection

We process your personal data and your customer data in accordance with the provisions of the European General Data Protection Regulation (EU GDPR) and the German Federal Data Protection Act (BDSG), insofar as this is necessary for the establishment, execution and fulfilment of a contract and for the implementation of pre-contractual measures. Insofar as the provision of personal data is necessary for the initiation or execution of a contractual relationship or in the context of the implementation of pre-contractual measures, processing is lawful pursuant to Art. 6 para. 1 lit. B GDPR. If you give us your express consent to process personal data for specific purposes (e.g. evaluation for marketing purposes, advertising, transfer to third parties for order processing), the lawfulness of this processing is given on the basis of your consent in accordance with Art. 6 para. 1 lit. A GDPR. You can withdraw your consent at any time with effect for the future. Please inform us by fax or e-mail.

*¹ Note: We ask for a short information on your part regarding the dispatch of the invoice – if you prefer this via e-mail, then we ask for your consent. If you would like us to return the invoice by post, we would also ask for your consent and hereby inform you that we will charge a fee of 2.50€ for sending the invoice by post with immediate effect.

*² The VAT ID is mandatory! If you do not have a VAT ID, please let us know your tax number!

*³ We are generally changing our terms of payment. From now on there will only be a choice between direct debit with 3% discount OR 30 days net.

*⁴ Please note that we generally send all information on prices, price changes, promotions, conditions etc. by e-mail.